

The UTAH GAY RODEO ASSOCIATION



BY-LAWS

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ARTICLE I – NAME OF ASSOCIATION

SECTION 1.01 – Association Name

1. Pursuant to its Articles of Incorporation under the laws of the State of Utah the name of this association shall be UTAH GAY RODEO ASSOCIATION.
2. It shall be a nonprofit corporation
3. The association shall hereinafter be referred to as UGRA
4. The association is organized exclusively for charitable and educational purposes under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code

ARTICLE II – OBJECTIVES AND PURPOSE

SECTION 2.01 – Association Objectives and Purpose

1. Pursuant to its Articles of Incorporation, the mission of the Utah ay Rodeo Association is as follows:
 - A. Promoting the Country Western lifestyle and develop community interest in western-related activities
 - B. Supporting amateur sportsmanship through education, participation, competition and recognition
 - C. Engaging in charitable activities by the raising of monies with such activities and the proceeds derived therefrom being donated to charitable organizations that the General Membership of the UGRA chooses
 - D. Engaging in business and/or activities in which a nonprofit corporation may engage with the meaning of Section 501(c)(3) of the Internal Revenue Service Code

ARTICLE III – NON-DICRIMINATION

SECTION 3.01 – Non-Discrimination

1. As an association formed to elicit the best in all people, UGRA is pledged to offer opportunities to all individuals without regard to any personal or physical quality or characteristics that may be the basis for discrimination.

ARTICLE IV – ASSOCIATION OFFICES

SECTION 4.01 – Association Offices

1. The Principal Office shall be located in Utah
2. The corporation may also have additional offices at such places, both within and without the state of Utah, as the Board of Directors may, from time to time, determine or the needs of the business of the corporation may require
3. Satellite Chapter status may be granted by the Board of Directors of UGRA and approved by the General Membership when:

- A. The Chapter's geographic location would allow it to provide service and support to a segment of the LGBTQ+ community which other wise would be unable to participate
- B. The Chapter's stated goals, purposes, and bylaws are in concurrence with UGRA's bylaws
- C. The Chapter may maintain a minimum membership of 10 (ten) individuals
- D. Chapter associations must adhere to all UGRA Standing Rules

ARTICLE V – MEMBERSHIP

SECTION 5.01 – Class of Membership

- 1. Active Individual Membership:
 - A. Must be current with annual dues
- 2. Commercial Membership:
 - A. Any corporation, partnership, organization or other such entity
 - B. Any entity submitting a minimum donation of \$100 annually with membership to begin on the date of donation
 - C. Shall register with the UGRA's secretary the name of the person who shall carry the one vote privilege
 - D. All commercial memberships will expire twelve (12) months from the date of donation

SECTION 5.02 – Membership Application Procedure

- 1. Must complete and submit a UGRA Membership Application along with the prescribed dues
- 2. Upon completion of the application and verification of said applicant by the Board of Directors, the Board of Directors shall present the submitted application for approval at the next General Membership Meeting at which time it will be presented for a vote to the General Membership
- 3. All members applications, by virtue of their signature, agree to ALL UGRA's and IGRA's Standing Rules and Bylaws, which can be found on the website

SECTION 5.03 – Privileges/Limitations of Membership

- 1. All active members are granted one voting privilege during General Membership Meetings
- 2. All active members who would like to participate in any associational matters, activities and the Board of Directors must be of legal age to sign contracts on behalf of the UGRA.
- 3. All active members are entitled, by choice, to be excluded from any association publication or other media.
- 4. All members must adhere to all Bylaws and Standing Rules set forth by the UGRA and the IGRA

SECTION 5.04 – Membership Dues

- 1. The amount of annual dues shall be established and voted on by the Board of Directors during the first board meeting following the final rodeo of the season
 - A. Vote must be a majority vote of the board members
 - B. Dues will go into effect for the upcoming year

2. All membership dues received and/or collected shall be non-refundable with the one exception being the non-acceptance of membership status by the General Membership
3. All monies received shall be deposited in the appropriate account(s) by the UGRA Treasurer

SECTION 5.05 – Suspension and Termination of Membership

1. Non-payment of annual dues will result in automatic termination of membership as per procedures set in these Bylaws / Standing Rules
 - A. If dues are paid during the three-month grace period, the dues will be applied back to the original due date
 - B. After the three-month grace period has passed, a new membership application and dues must be submitted.
2. Membership may be suspended or terminated for the following:
 - A. Gross misconduct according to the UGRA/IGRA Code of Ethics
 - B. Failure to adhere to UGRA/IGRA Bylaws and Standing Rules
3. Any violation of these rules must be presented to the UGRA Board of Directors for review, based on the current Bylaws of UGRA/IGRA
 - A. After a review of the recommendation, a larger than 50% vote of seated UGRA Executive Board Members is required for suspension or termination of membership
 - B. A copy of the IGRA Code of Ethics will be made available to any members within 30 days of request, by the Trustee

SECTION 5.06 – Liability, Waiver and Insurance

1. UGRA assumes no responsibility and the enactment of the waiver procedure shall endure

ARTICLE VI – OFFICIALS

SECTION 6.01 – Elected Officials

1. Elected officials of the UGRA shall be:
 - A. President
 - B. Vice-President
 - C. Secretary
 - D. Treasurer
 - E. IGRA Trustee

SECTION 6.02 – Election of Officials

1. All candidates for an office shall:
 - A. Be a member in good standing
 - B. Have completed a minimum of 30 days consecutive membership prior to the election
 - C. Be limited to one member within a committed relationship to run for different offices
 - 1) As waiver may be obtained to allow for members in a committed relationship to run in an office that the Nominating Committee is unable to obtain any other nominations for

2. An Election Committee shall be appointed by the Executive Board at a General Membership Meeting occurring at least two (2) General Membership Meetings prior to the November Election Meeting to accept nominations for officers and to count the votes
3. The Election Committee shall present a slate of candidates to the General Membership at a General Membership Meeting occurring at least one meeting prior to the November Election Meeting
4. The election of officers will be held at the November General Membership Meeting at which time nominations may be received from the floor or from absentee ballots
5. The successful candidate for office shall receive more than 50% of the quorum on hand
 - A. A quorum consists of all members present plus all absentee ballots received
 - B. A runoff will be used if necessary
6. Absentee Ballots:
 - A. Must be requested from the Election Committee Chair at least two weeks prior to the election date
 - B. Must be mailed to the Election Committee c/o UGRA and received no later than twenty-four (24) hours prior to the election
 - 1) Ballots can also be delivered to the committee chair no later than one (1) hour prior to the election
 - C. Must be placed in an envelope, sealed and signed across the seal and inserted in the mailing envelope
 - D. Will be considered as part of the quorum
 - E. Vote need not be for the announced candidate
 - F. Votes will be counted in runoffs unless the candidate is eliminated
 - G. Will be announced by the Election Committee prior to the election
7. All officers of the association shall serve a term of two (2) years but can run again for the same or a different office at the end of their two (2) year term
 - A. The term of office for elected officers shall run from the first of the year after the election through January 1 two years after
 - B. A transitional period shall be observed between the past officers and the new officers from the election through January 1st.

SECTION 6.03 – Impeachment

1. Any elected officer missing three (3) consecutive or four (4) meetings total in the course of one year shall be subject to removal by the board
2. Any two (2) board members may initiate impeachment proceedings
3. Any members of this Association may initiate impeachment procedures by presenting the Board of Directors with a petition signed by one-third (1/3) of the General Membership
 - A. This is then automatically referred to the General Membership for a vote
4. Officer in question will not have a vote during impeachment proceedings
5. A two-third (2/3) majority vote of the members present (quorum) is required for impeachment
6. Absentee ballots will not be allowed for impeachment proceedings

SECTION 6.04 – Appointed Offices

1. In the event an office needs to be filled in the middle of the year, the Executive Board shall appoint an officer to fill that position
2. The candidate for the office of Rodeo Director shall be nominated by the Executive Board no later than sixty (60) days after the Crossroads of the West Regional Rodeo
 - A. The duration of the term of the Rodeo Director Office will be from the time of approval by the membership until the next Rodeo Director is appointed and approved the following year
 - B. In the event that the appointee is not approved, the Executive Board must submit a new appointee for membership approval at the next consecutive meeting
 - C. In the event that there is no rodeo held during the term of the Rodeo Director, the Executive Board shall appoint a new Rodeo Director no later than one (1) year from the previous Crossroads of the West Regional Rodeo date.
 - D. If the position of the Rodeo Director is vacated, the Executive Board shall appoint a new Rodeo Director to replace them.
3. At the first General Membership Meeting after the appointment by the Executive Board, the appointed officer must be approved by a majority vote of members present

ARTICLE VII – BOARD OF THE ASSOCIATION

SECTION 7.01 – Executive Board

1. The daily affairs and operations of the association shall be managed by the Executive Board pursuant to the direction of, under the supervision of the Board of Directors
2. The Executive Board shall consist of:
 - A. President
 - B. Vice-President
 - C. Secretary
 - D. Treasurer
 - E. IGRA Trustee
 - F. Rodeo Director
3. Duties and Powers:
 - A. The Executive Board shall have such powers and shall perform such duties, as may from time to time be specified in these Bylaws and parliamentary authority adopted by the association
 - 1) The Executive Board is empowered between meetings of the General Membership to handle all matters subject to ratification by the General Membership.
 - B. The Executive Board may meet in person or by electronic communication to conduct business
 - C. It shall be incumbent upon all officers of the Executive Board to engage in an area of total communication
 - D. The Executive Board must meet for a Bylaws Workshop within two (2) months after the IGRA convention to read and become familiar with all the Bylaws and Standing Rules
 - 1) Any interested association members must be invited to attend these workshops
4. Residency

- A. All Executive Board members may reside in the State of Utah for their term of office
- B. Residency waiver(s) are within the sole discretion of the Board of Directors, provided said Executive Board member(s) can complete the duties of office as set forth in these Bylaws.

SECTION 7.02 – Board of Directors

1. The Board of Directors shall be comprised of:
 - A. Executive Board
 - B. All Standing Committee Chairpersons
 - C. Any Satellite Chapter Director(s)
2. Duties of the Board of Directors
 - A. The Board of Directors shall meet monthly prior to the General Membership Meeting
 - 1) To facilitate and monitor the performances of all officers, royalty and committees of the association
 - 2) To suggest business which should come before the General Membership
 - 3) To fill temporary vacancies created by resignation or impeachment
 - 4) To approve all formal contracts entered into by the association
 - B. The Board of Directors may delegate to any committee or officer any portion of its power
 - 1) Subject to any limitations imposed by the Utah Nonprofit Corporation Law, these Bylaws or other limitations the Board may see fit to impose
 - C. In addition to the authority and powers expressly conferred upon the Board by these Bylaws, the Board of Directors may exercise all action for and on behalf of the association not inconsistent with:
 - 1) The laws of the State of Utah
 - 2) The Bylaws of the association
 - 3) The Standing Rules of Order
3. Board of Directors' voting rights
 - A. Each member of the Board of Directors shall be entitled to one (1) vote
 - 1) With the exception of Standing Committees with Co-Chairs where only one united vote is counted
 - B. All votes shall be cast in person, electronic communication or conference call
 - 1) No absentee votes accepted

ARTICLE VIII – DUTIES OF OFFICERS AND STANDING COMMITTEE CHAIRPERSONS

SECTION 8.01 – Officers

1. **President**
 - A. Shall be the principal executive officer of the association
 - B. Shall supervise all the affairs of the association
 - C. Shall preside over all meetings of the General Membership and Board of Directors
 - D. Shall facilitate and monitor association activities of officers and chairpersons of committees

- E. With prior ratification by the Executive Board of General Membership, may sign, as the duly authorized agent of the association and Board of Directors:
 - 1) Certificates
 - 2) Contracts
 - 3) Other Agreements
 - F. May sign, with proper officer of the association, authorized by the Board of Directors
 - 1) Checks
 - 2) Deeds
 - 3) Mortgages
 - 4) Bonds
 - 5) Other legal Documents
 - G. May appoint a Seargeant at Arms and Parliamentarian
 - H. Shall perform all duties to the office and such other duties as may be prescribed from time to time
 - I. Shall serve as member of the IGRA Association Presidents Committee
- 2. Vice President**
- A. At the direction of the President, in the absence of the President, in case of the inability of the President to perform, shall perform the duties of the President as described herein
 - B. Shall assist the President in facilitating and monitoring the performance of the other officers and committees
 - C. Shall preside over any ethics committee meetings and ethics proceedings deemed necessary
 - D. Shall be responsible for maintaining a historical documentary of the association's activities in pictorial, video, scrapbook or display form
 - E. Shall serve as the Royalty Chairperson and liaison between the royalty and the Executive Board and as mediator between the current royalty titleholders and events
 - F. May sign with any proper officer of the association, authorized by the Board of Directors
 - 1) Checks
 - 2) Deeds
 - 3) Mortgages
 - 4) Bonds
 - 5) Other legal documents
 - G. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time
- 3. Secretary**
- A. Shall record and keep minutes of General Membership and Board of Directors meetings
 - B. Shall present, in writing, the minutes of the previous month's General Membership and Board of Directors meetings
 - C. Shall record updates, maintain and distribute current Bylaws and Standing Rules as approved by the General Membership
 - 1) Distribution shall be made to each member of the Board of Directors and one archived hard copy to the General Membership
 - D. Shall serve as Membership Committee Chair and interact with the Membership Committee to maintain a current membership mailing roster

- E. Shall be responsible for the sending and verification of receipt of a current membership roster to all IGRA sanctioned rodeos and IGRA Convention in adherence to IGRA guidelines
- F. Shall inform the Board of Directors and the General Membership of any general correspondence coming in for the association
- G. Shall see that all special notices are duly given in accordance with these Bylaws or Standing Rules
- H. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time

4. Treasurer

- A. Shall have charge, custody of and be responsible for all funds of the association
- B. Shall receive and give receipts for funds due and payable to and from the association
- C. Shall deposit all such funds in the name of the association in such bank(s), trust company(s) or other depository(s) within four (4) days of receipt
- D. Shall sign with any proper officer of the association authorized by the Board of Directors
 - 1) Checks
 - 2) Deeds
 - 3) Mortgages
 - 4) Bonds
 - 5) Other legal documents
- E. Shall submit to audit
- F. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time
- G. Shall coordinate with the Executive Board members and committee chairpersons to create a working budget for presentation to the General Membership
 - 1) This must be completed within the first quarter of the rodeo year

5. IGRA Trustee

- A. Shall not serve as any other officer of UGRA or IGRA during their term
- B. Shall attend all IGRA Board, Divisional Trustee Meetings and IGRA Convention or see that an alternate attends following the IGRA procedures on Trustee alternates
 - 1) The trustee may attend IGRA Board or monthly director meetings by electronic means
- C. Shall be financially responsible for all related travel and lodging expenses to fulfill responsibilities and duties
 - 1) With the exception of a fifty (50) dollar reimbursement for the IGRA conventions attended
- D. Shall be responsible for timely reports to the Board of Directors and General Membership
- E. The term of office shall be three (3) years
 - 1) As stated in the IGRA Bylaws
- F. Shall perform all duties incident to the office and such other duties as may be prescribed by the IGRA or the association
- G. Shall act as presiding officer for the UGRA delegation at the IGRA Convention and chairperson for the IGRA Convention Committee

H. Shall be responsible for compiling and maintaining copies of all IGRA meeting minutes as they are made available for review at all UGRA Board and General Membership Meetings.

6. Rodeo Director

- A. Shall serve as Director of the Crossroads of the West Regional Rodeo or any other special event such as IGRA Finals and/or IGRA Convention
- B. With prior ratification by the Executive Board, may sign as duly authorized agent of the association and Board of Directors
 - 1) Certificates
 - 2) Contracts
 - 3) Other Agreements
- C. Must coordinate with the Treasurer to prepare and present a working budget for the Crossroads of the West Regional Rodeo within the first month of office

SECTION 8.02 – Standing Committee Chairpersons

7. General duties of the chairperson

- A. Shall be members of UGRA and shall be appointed by the President of the association who will be an ex-officio member of all committees
- B. Shall engage in an area of total communication, cooperation and dissemination of all information regarding said committee
- C. Shall hold a meeting of the committee within thirty (30) days of creation of the committee
- D. Shall register the names of all committee members with the Secretary
- E. Shall review with the Board of Directors any planned activity or contractual agreement for the approval and ratification of the General Membership
- F. Shall submit to the Secretary a written report of proceedings of the committee for distribution to the General Membership
- G. Shall create, review and update standing committee rules and submit them to the Board of Directors and General Membership for acceptance
 - 1) With no less than one (1) review per year
- H. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time

ARTICLE IX – STANDING COMMITTEES

SECTION 9.01 – Committee Members

- 1. Standing committees should be comprised of a minimum of three (3) members in good standing
- 2. The committee chairperson shall be appointed by the President with the approval of the Executive Board, except where noted

SECTION 9.02 – Membership Committee

- 1. Shall be responsible for initiating, conducting and monitoring activities which will recruit and involve new members in the association

2. Shall serve as a liaison to the Board of Directors representing the membership's concerns, needs and suggestions regarding the association
3. The Membership Committee chair can also serve as the association Secretary if there is no member available to be the chair.
4. Shall coordinate with the Secretary the official membership list/roster
5. Shall receive and verify all new membership applications and recommend same to the Board of Directors for approval by the General Membership
6. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time
7. Shall present a copy of the UGRA Bylaws and Standing Rules to each new member as soon as practical after being voted in

SECTION 9.03 – Entertainment/Special Events Committee

1. This committee may be chaired by the Vice President of the association or by all royalty titleholders and will be entitled to one (1) vote, in total, on the Board of Directors
2. Shall be responsible for initiating, conducting and/or monitoring all special activities necessary to or for the operation of the association
3. Shall be responsible for initiating and conducting the entertainment for all association functions
4. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time

SECTION 9.04 – Public Relations/Media Committee

1. The chair of this committee can be the association Secretary or Rodeo Director of any member of the Royalty team
2. Shall be responsible for the dissemination of public information as directed by the need of the association
 - A. Information may be oral, written or visual
3. Shall assist all standing or special committees in the advertising of association functions
4. Shall publish a monthly association newsletter for the General Membership
 - A. The newsletter shall include at a minimum the minutes from the most recent UGRA Board of Directors and General Membership meetings.
5. Shall create and maintain an open line of communication with the IGRA
6. Spokesperson/Public Relations chairperson is strongly encouraged to attend an IGRA Public Relations workshop
7. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time

SECTION 9.05 – Crossroads of the West Regional Rodeo Committee

1. Chaired by the Rodeo Director
2. Rodeo Director, with prior ratification by the Board of Directors and committee members may sign, as duly authorized of the association and Board of Directors, any of the following which may involve the planning and/or scheduling of a UGRA sponsored rodeo
 - A. Certificates
 - B. Contracts

- C. Any other agreements and/or documents
- 3. Shall be composed of a Rodeo Director, the current Executive Board, at least one representative of the reigning Royalty and a minimum of three (3) members of the General Membership
- 4. Shall be responsible for the association and staging of the annual Crossroads of the West Regional Rodeo
- 5. Shall ensure that a draft rodeo budget is developed and presented by the Rodeo Director to the Board of Directors for approval
 - A. A copy of the approved budget will be made available upon request
- 6. Shall review and recommend the Crossroads of the West Regional Rodeo proceeds/distribution charities to the General Membership
 - A. General Membership shall vote on recommendations to choose distribution and charities prior to the Crossroads of the West Regional Rodeo

SECTION 9.06 – Rodeo Education Committee

- 1. Shall be responsible for the association of rodeo-related classes, training and other events for the education of the General Membership
- 2. Shall be responsible for collecting and maintaining a library of rodeo related aids for use by the General Membership
- 3. Shall be responsible for the inventory and maintenance of all rodeo equipment of the association, along with the Rodeo Director

SECTION 9.07 – Ethics Review Committee

- 1. Shall be chaired by the Trustee or association President
 - A. If the Trustee or President is involved with a violation of the Bylaws or Standing Rules, another Executive Board Member can chair the committee
- 2. Shall be made up of voting members of the standing committee involved in the review of the Board of Directors
- 3. Shall be responsible to review and empowered to take appropriate action following all UGRA Bylaws and Standing Rules relating to ethics and disciplinary action
- 4. Shall report to the Executive Board any ethical accusations, violations, proceedings and actions taken
 - A. Transcripts of any of this information will be made available upon request
- 5. Chairperson shall act as a monitor and mediator and does not have voting rights unless a tie is involved

SECTION 9.08 – IGRA Convention Delegation

- 1. Shall be chaired by the Trustee or Trustee Alternate
- 2. Shall be made up of convention delegates and alternates elected by the General Membership
 - A. Any member can sit on the committee but does not have voting rights at the IGRA Convention
- 3. Shall be elected at a General Membership meeting no later than one (1) month prior to the annual IGRA Convention.
- 4. Delegates and alternates are determined by ranking order of the number votes received

5. Shall conduct pre-convention meetings to organize and appoint convention committee members to review any proposals being made to the convention floor
6. Convention registration fees shall be paid for by the UGRA
 - A. All other expenses including transportation and lodging are the responsibility of the individual
7. Shall assume Executive Board responsibility and power for the sole purpose of conducting business, voting and to represent UGRA interests at the annual convention
 - A. Voting in the convention committee and on the convention floor shall be an individual vote, always keeping the best interest of the UGRA in mind
8. Shall present to the Board of Directors, Bylaw Committee and General Membership a full report of convention

SECTION 9.09 – Bylaws Committee

1. May be chaired by the association Trustee or President
2. Shall conduct an annual review to incorporate any IGRA convention changes and/or proposed changes
3. Shall meet to vote on proposed changes no later than thirty (30) days prior to scheduled Annual Bylaws Meeting or Special Bylaws Meeting
4. Shall distribute a copy of proposed amendments or additions to the General Membership no later than thirty (30) days prior to the Annual Bylaws Meeting or Special Bylaws Meeting
5. Shall follow the guidelines regarding the Annual Bylaws Meeting, Special Bylaws Meeting and Bylaws amendments/additions as set forth in these Bylaws

SECTION 9.10 – Audit Committee

1. May be chaired by the association Treasurer
 - A. The association Secretary can also serve on this committee
2. Shall perform an annual audit of all financial records during the transitional month following the election of new officers
3. Shall consist of members with financial or accounting experience when available
4. Shall perform additional audits when called upon by the Executive Board

ARTICLE X – SPECIAL COMMITTEES

SECTION 10.01 – Definition

1. Special committees to perform a specific function may be appointed by the President as the Board of Directors or association may direct
2. Special committees may be, but are not limited to:
 - A. Audit Committee
 - B. Nominating Committee
 - C. Historical Committee
 - D. Community Outreach/Fundraising/Gender Diversity Committee
 - 1) This committee may be chaired by the Vice President
 - 2) The current royalty team can serve as members of this committee
 - E. Public Relations Committee
 - 1) The association President shall appoint a chair of this committee

- a) The President or the Rodeo Director can serve as public relations spokesperson
- 2) The Public Relations chair can also be the Marketing Director along with other board members

ARTICLE XI – MEETINGS

SECTION 11.01 – General Membership Meetings

1. Shall be held at least once a month
2. May call a special General Membership Meeting by written petition signed by a minimum of one-third (1/3) of the membership roster or by a simple majority of the Board of Directors
3. Must be a quorum of a minimum of ten (10) members in good standing, of which three (3) must be Executive Board members
4. Special membership meetings shall be announced to the General Membership by the Executive Board

SECTION 11.02 – Board of Directors Meetings

1. Shall be held at least once a month
2. May be called by a simple majority of the members of the board
3. Must be a quorum of a minimum of four (4) members to conduct business at any called meeting
4. Can be held in person or by electronic communication to conduct business

SECTION 11.03 – Executive Board Meeting

1. Shall meet at the special call of the President

SECTION 11.04 – Standing Committee Meetings

1. Shall meet at least once a month at the discretion of the committee chairperson

SECTION 11.05 – Ethics Committee Meetings

1. Shall meet at the call of the chairperson, at the request of any member of the association

SECTION 11.06 – Annual Bylaws Meeting and Special Bylaws Meetings

1. At the call of the President, an Annual Bylaws Meeting shall be scheduled
2. The scheduled date shall be no later than sixty (60) days in advance
 - A. This will allow time for proposals to be submitted and committee meetings to be scheduled
3. The meeting shall be at least six (6) months prior to the IGRA Convention
4. At the call of the President with a two-thirds (2/3) vote of the Board of Directors, a Special Bylaws Meeting may be scheduled in addition to the annual meeting

SECTION 11.07 – Special Committee Meetings

1. Shall meet at the call of the chairperson as needed and/or set forth in these Bylaws or Standing Rules

ARTICLE XII – PARLIAMENTARY AUTHORITY

SECTION 12.01 – Robert’s Rules of Order

1. The rules contained in the current edition of Robert's Rules of Order shall govern the association in all cases to which they are applicable and which they are not inconsistent with these Bylaws and any special rules of order the association may adopt

ARTICLE XIII – CLUB INSIGNIA(S) AND COLORS

SECTION 13.01 – Procedures

1. The Board of Directors shall submit insignia(s) and colors to be voted on by the General Membership
2. Changes or additions shall be submitted to the General Membership to be voted on
3. Use outside UGRA property must be authorized by the Board of Directors and approved by the General Membership

ARTICLE XIV – AMENDMENTS AND ADDITIONS

SECTION 14.01 – Procedures

1. Proposed amendments or additions to these Bylaws shall be submitted in writing to the Bylaws Committee for submission to the General Membership at an annual Bylaws Meeting
2. Only those proposed amendments or additions to the Bylaws submitted to the Bylaws Committee and any friendly amendments to those proposals can be voted on at the Annual Bylaws Meeting or any Special Bylaws Meeting
3. Bylaw amendments or additions require a two-thirds (2/3) vote of the members present

ARTICLE XV – DISSOLUTION OF THE ASSOCIATION

SECTION 15.01 – Procedures

1. Upon dissolution of the association, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.